

Property Address: _____

City **State** **Zip Code**

Agent Name: _____ **Date Listed:** _____ **Listing Number:** _____

*Status <input type="checkbox"/> New	*Property Subtype <input type="checkbox"/> Land <input type="checkbox"/> Residential <input type="checkbox"/> Multifamily <input type="checkbox"/> Residential Rental <input type="checkbox"/> Other	*Agent ID _____ *Office ID _____ Co-Agent ID _____ Co-Office ID _____	*Asterisk Denotes Required Field*
*Property Attached <input type="checkbox"/> Yes <input type="checkbox"/> No			

*County _____ *Address# _____ *Direction _____ *Street Name _____ *Street Type _____ Post Direction _____ Unit# _____ *City _____ *State _____ *Zip Code _____ *Parcel # _____ Subdivision _____	*SID <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, *SID Number: _____ Conversion <input type="checkbox"/> Yes <input type="checkbox"/> No
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*List Price _____ *List Date _____ (Date on Listing Agrmnt.) *Expiration Date _____ *Total # of Units _____	*Bedrooms _____ (Conforming Only) *Bathrooms _____ *Garage Spaces _____ *Finished Square Feet _____ # of Acres _____	*Bedrooms Above Grade _____ (Conforming Only) # Parking Spaces _____ # of Stories _____
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*Directions to Property (250) _____

*New Construction <input type="checkbox"/> Completed (Never Occupied) <input type="checkbox"/> NOT New, Not a Model <input type="checkbox"/> Under Construction Estimated Completion Date _____	*Legal Description (100 Char) _____ _____ _____ * Lot Dimensions (Actual, not Irreg.) (45 Char) _____ _____
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*Non Standard Form <input type="checkbox"/> Yes <input type="checkbox"/> No *Agent Has Equity <input type="checkbox"/> Yes <input type="checkbox"/> No *REO (Bank etc owned) <input type="checkbox"/> Yes <input type="checkbox"/> No	*School District _____ Grade School _____ *Jr. High School _____ *High School _____	*Tax Amount <input type="checkbox"/> Partial <input type="checkbox"/> Full *Tax Year _____ Tax Database ID <input type="checkbox"/> CRS Tax - IA <input type="checkbox"/> CRS Tax - NE Tax ID (Auto-filled) *Year Built _____
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*Auction Type <input type="checkbox"/> 1. Absolute <input type="checkbox"/> 3. Reserve <input type="checkbox"/> 2. Minimum Bid	Registered Deadline _____ Minimum Bid _____ Auction Date _____ Auction Time _____ Buyer's Premium _____
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Auction Location _____ (Where Auction is being held) Pre-Offers Yes No

Online Bidding Yes No

REMARKS

These remarks are to only promote the property. Not allowed: Agent name, phone number, etc.

Public Remarks (1000 Characters Max) (Syndication Remarks are auto populated) _____

These remarks are the ones to be seen by other real estate agents.

Agent Remarks (1000 Characters Max) _____

These remarks are the ones to be seen by other agents within your firm (including all firm branches).

Office Only Remarks (200 Characters Max) _____

*Utilities at Site

- 1. Gas
- 2. Electric
- 3. Oil
- 4. Propane
- 5. Solar
- 6. Water Source
- 7. Wood
- 8. Other
- 9. None

*HTF. Heating Fuel

- 1. Gas
- 2. Electric
- 3. Oil
- 4. Propane
- 5. Solar
- 6. Water Source
- 7. Wood
- 8. Other
- 9. None

*Assessment Includes

- 1. Not Applicable
- 2. Ext. Maintenance
- 3. Lawn Care
- 4. Security
- 5. Pool Access
- 6. Club House
- 7. Snow Removal
- 8. Lake
- 9. Insurance
- 10. Tennis
- 11. Common Area Maint.
- 12. Heat
- 13. Air Conditioning
- 14. Water
- 15. Other

*Contact Types

- 1. Agent Phone _____
- 2. Mobile Phone _____
- 3. Agent Office Phone _____