

Property Address: \_\_\_\_\_

City State Zip Code

Agent Name: \_\_\_\_\_ Date Listed: \_\_\_\_\_ Listing Number: \_\_\_\_\_

\*Status  
 New  
 Model Home Not for Sale  
 No Show  
 \*Property Attached  
 Yes  No  
 \*Senior Living (55+)  
 Yes  No

\*Property Subtype (Replaced Condo/Townhouse/Villa Y/N)  
 Apartment  Manufactured Home  Villa/Patio Home  
 Cabin  Manufactured on Land  
 Condo  Mobile Home  
 Duplex  Single Family Residence  
 Farm  Townhouse

\*Asterisk Denotes Required Field\*  
 \*Blue Required by 1/7/19  
 \*Green Required by 12/4/18

\*Agent ID \_\_\_\_\_  
 \*Office ID \_\_\_\_\_  
 Co-Agent ID \_\_\_\_\_  
 Co-Office ID \_\_\_\_\_  
 \*Photos provided by (multi-select)  
 Agent  Photographer  
 Seller  None

\*County \_\_\_\_\_ \*Address# \_\_\_\_\_ Direction \_\_\_\_\_  
 \*Street Name \_\_\_\_\_ \*Street Type \_\_\_\_\_  
 Post Direction \_\_\_\_\_ Unit# \_\_\_\_\_ \*City \_\_\_\_\_ \*State \_\_\_\_\_  
 \*Zip Code \_\_\_\_\_ \*Parcel # \_\_\_\_\_  
 \*Subdivision \_\_\_\_\_ If County or City is not listed, contact GPRMLS Office

Sale  Rent  
 \*SID  Yes  No  
 If Yes, \*SID Number: \_\_\_\_\_

\*Listing Price \_\_\_\_\_  
 \*Lot Included in Price  Yes  No  
 \*List Date \_\_\_\_\_ (Date on Listing Agrmnt.)  
 \*Expiration Date \_\_\_\_\_  
 If NO SHOW Status:  
 \*Available to Show Date \_\_\_\_\_

\*Legal Description (100 Char) \_\_\_\_\_  
 \_\_\_\_\_  
 \* Lot Dimensions (Actual, not Irreg.) (45 Char) \_\_\_\_\_  
 \_\_\_\_\_  
 \*Lot Dimension Source  
 Assessor  GIS Calculated  Measured  
 Other  Public Records

Block Number \_\_\_\_\_  
 Block Direction \_\_\_\_\_

\*Occupant Type  Owner  Tenant  Vacant  
 \*HOA  Yes  No (Replaced Assessments)  
 If yes:  
 HOA Name \_\_\_\_\_  
 \*HOA Fee \_\_\_\_\_  
 \*HOA Fee Term  Monthly  Quarterly  Annually

\*Protective Covenants  Yes  No  Unknown  
 Restrictions  
 Airport Environs Dis  Capitol Environs Dis  Historic Preservation  
 Other  Planned Unit Development  
 Special Assessments  Yes  No  
 If Yes:  
 \*Special Assessment Source \_\_\_\_\_  
 \*Special Assessments Amount \_\_\_\_\_  
 Monthly Electric Budget \_\_\_\_\_  
 Monthly Gas Budget \_\_\_\_\_

HOA. HOA Includes (Replaced Assessment Includes)  
 1. Not Applicable  12. Heating  
 2. Ext Maintenance  13. Air Conditioning  
 3. Lawn Care  14. Water  
 4. Security  15. Garbage Service  
 5. Pool Access  16. Golf  
 6. Club House  17. Hiking  
 7. Snow Removal  18. Management  
 8. Lake  19. Pets Allowed  
 9. Insurance  20. Playground  
 10. Tennis  21. Pool Maintenance  
 11. Common Area Mnt.  22. Other

GRN. Certified Green  
 (If selected, the certification must be attached in Associated Documents)  
 1. NAHD  2. LEED  3. Nebraska  
 4. Energy Star  
 HERS  Yes  No If YES, \*HERS Rating Year \_\_\_\_\_  
 \*HERS \*Rating (Whole Number only) \_\_\_\_\_

\*Bedrooms \_\_\_\_\_  
 (Conforming Only in terms of Egress)

\*Bedrooms Above  
 Grade \_\_\_\_\_

\*Bathrooms \_\_\_\_\_

\*# Of Rooms \_\_\_\_\_

\*# Of Fireplaces \_\_\_\_\_

FP. Fireplace Type  
 1. Direct Vent Gas  4. Gas Log  
 2. Electric  5. Wood Burn.  
 3. Gas Log Ltr.  6. Wood Stove

\*Garage Spaces \_\_\_\_\_

\*GAR. Garage Type  
 1. Attached  6. Carport  
 2. Detached  7. Off Street Park  
 3. Built-In  8. Heated  
 4. Tandem  9. None  
 5. Underground

Finished Only  
 \*Main Floor SqFt \_\_\_\_\_

\*2nd Floor SqFt \_\_\_\_\_

\*3rd Floor SqFt \_\_\_\_\_

\*Finished Below Grade \_\_\_\_\_

\*Finished Abv Grd Sqft( System Calctd)

\*Total Finished SqFt (System Calculated)

\*Square Foot Source  
 Assessor  Other  Plans

\*Basement  Yes  No  
 Basement % \_\_\_\_\_

\*Walk Out Basement  Yes  No

\*BSF. Basement Features\*  
 1. Daylight Window  
 2. Crawl Space  
 3. Egress Window  
 4. None  
 \*(More selections available soon)

\*Tax Amount \_\_\_\_\_  Partial  Full

\*Tax Year \_\_\_\_\_

Tax Database ID  
 CRS Tax - IA  CRS Tax - NE

Tax ID (Auto-filled)

\*Year Built \_\_\_\_\_

\*New Construction  
 Completed (Never Occupied)  
 NOT New, Not a Model  
 Under Construction

Estimated Completion Date \_\_\_\_\_

Model Home  Yes  No

Model Name \_\_\_\_\_

Builder \_\_\_\_\_

\*Lot Size Range

Up to ¼ Acre

Over ¼ up to ½ Acre

Over ½ up to 1 Acre

Over 1 up to 5 Acres

Over 5 up to 10 Acres

Over 10 up to 20 Acres

Over 20 up to 40 Acres

Over 40 Acres

Not Applicable

\*Style (Check only one choice)

1 Story/Ranch  Multi-Level

1.5 Story  Other

1.75 Story  Raised Ranch

2 Story  Split Entry

2.5 Story  Tri-Level

Bungalow  Uncategorized

Architecture

Cape Cod  Other

Colonial  Ranch

Contemporary  Resort

Earth Berm  Traditional

Geodesic Dome  Tudor

Log Home  Victorian

\*School District \_\_\_\_\_

\*Grade School \_\_\_\_\_

\*Jr. High School \_\_\_\_\_

\*High School \_\_\_\_\_

\*Agreement Type

Compensation Agreement

ERTS w/Reserved Prospect

ERTS w/Var. Rate Compensation

Exclusive Agency

Exclusive Right to Sell

\*Commission Compensation Code \_\_\_\_\_

Bonus(100 Char) \_\_\_\_\_

Current Rent Price \_\_\_\_\_

Lease Expire Date \_\_\_\_\_

Broker Ad Number \_\_\_\_\_

Neigh Rev Strat Area  Yes  No

\*NIFA Target Area  Yes  No

\*Non Standard Form  
 Yes  No

\*Agent Has Equity  
 Yes  No

\*REO (Bank etc owned)  
 Yes  No

Branded Virtual Tour (Formerly Virtual Tour)	Other Room Names 1. Accessory Apt   9. Hearth   17. Play 2. Bathroom   10. In-Law Apt   18. <a href="#">Sitting</a> 3. Bedroom   11. Library   19. Storage 4. Den   12. Loft   20. Sunroom 5. Exercise   13. Master Bath   21. Workshop 6. Flex   14. Media   22. Other 7. Foyer   15. Mudroom 8. Game   16. Pantry	3
<a href="#">Unbranded Virtual Tour</a>		
Branded Video Link (Formerly Video Link)		

	Length	Width	Level (1,2,3,B)	Room Description Code (Use Number Code)	Room Description Code
Living Room	X			LIV.	1. Wall/Wall Carpeting
<a href="#">Formal Dining</a>	X			DRF.	2. Hard Wood Floor
<a href="#">Informal Dining</a>	X			DRI.	3. Ceramic Tile Floor
Kitchen	X			KT1.	4. Porcelain Tile Floor
<a href="#">Kitchen 2</a>	X			KT2.	5. Laminate Floor
Family Room	X			FAM.	6. Stone Floor
<a href="#">Great Room</a>	X			GRT.	7. Concrete Floor
Rec Room	X			REC.	8. Marble Floor
<a href="#">Office</a>	X			OFF.	9. Vinyl Floor
Laundry	X		*	LAU.	10. Engineered Wood
Master Bedroom	X		*	MBD.	11. Window Covering
Bedroom 2	X			BD2.	12. Bay/Bow Windows
Bedroom 3	X			BD3.	13. Fireplace
Bedroom 4	X			BD4.	14. Wood/Coal Stove
<a href="#">Bedroom 5</a>	X			BD5.	15. Cath/Vaulted Ceiling
<a href="#">Bedroom 6</a>	X			BD6.	16. 9'+ Ceiling
Other 1:	X			OR1.	17. Ceiling Fans
Other 2:	X			OR2.	18. Skylight
Other 3:	X			OR3.	19. Dining Area
Other 4:	X			OR4.	20. Pantry
Other 5:	X			OR5.	21. Balcony/Deck
					22. Interior Balcony
					23. Walk-In Closet
					24. Cedar Closet
					25. Steam/Sauna
					26. Hot Tub/Spa
					27. Whirlpool
					28. Wetbar

Bath Type Totals				
	Main Floor Bath	2nd Floor Bath	3rd Floor Bath	Below Grade Bath
* <a href="#">Master Bath</a> <input type="checkbox"/> Yes <input type="checkbox"/> No	Full _____	Full _____	Full _____	Full _____
	3/4 _____	3/4 _____	3/4 _____	3/4 _____
	1/2 _____	1/2 _____	1/2 _____	1/2 _____
	1/4 _____	1/4 _____	1/4 _____	1/4 _____
	Rough In _____	Rough In _____	Rough In _____	Rough In _____

MBT. Master Bath Type  
 1. Full  5. Whirlpool  
 2. 3/4  6. Double Sinks  
 3. 1/2  7. Bidet  
 4. Shower  8. None

SHOWING INFORMATION

\*Showing Contact Type  Agent  Broker  Other  Seller  Showing Service

\*Showing Phone Number \_\_\_\_\_

\*Showing Instructions (500 Char) (Moved from Features) \_\_\_\_\_

\*Directions to Property (250) \_\_\_\_\_

REMARKS

These remarks are to only promote the property. Not allowed: Agent name, phone number, etc.

**Public Remarks** (1000 Characters Max) (Syndication Remarks are auto populated) \_\_\_\_\_

These remarks are the ones to be seen by other real estate agents.

**Agent Remarks** (1000 Characters Max) \_\_\_\_\_

These remarks are the ones to be seen by other agents within your firm (including all firm branches).

**Office Only Remarks** (200 Characters Max) \_\_\_\_\_

FEATURES (CHECK ALL THAT APPLY IN THIS SECTION)

AP. Appliances Included

- 1. Range
- 2. Oven
- 3. Refrigerator
- 4. Freezer
- 5. Dishwasher
- 6. Disposal
- 7. Compactor
- 8. Microwave
- 9. Indoor Grill
- 10. Ice Maker
- 11. Water Softener
- 12. Washer
- 13. Dryer
- 14. Double Oven
- 15. Warming Oven
- 16. Wine Fridge
- 17. Cooktop
- 18. Convection Oven
- 19. Other
- 20. None

\*EF. Exterior Features

- 1. Porch
- 2. Patio
- 3. Enclosed Porch
- 4. Enclosed Patio
- 5. Covered Deck
- 6. Deck/Balcony
- 7. Storm Cellar
- 8. Hot tub/Spa
- 9. Pool In-Ground
- 10. Pool Above Grnd
- 11. Dog Run
- 12. Horse Permitted
- 13. Storage Shed
- 14. Out Building
- 15. Sprinkler Sys
- 16. Greenhouse
- 17. Decorative Lighting
- 18. Tennis Court
- 19. Satellite Dish
- 20. Accessible
- 21. Drain Tile
- 22. Extra Parking Slab
- 23. Gas Grill
- 24. Gazebo
- 25. Guest House
- 26. Hunting Land
- 27. Lake Use
- 28. Recreational
- 29. Separate Entrance
- 30. Zero Step Entry
- 31. Other
- 32. None

\*CL. Cooling

- 1. Central Air
- 2. Window AC
- 3. Heat Pump
- 4. Zoned
- 5. Other
- 6. None

**FEATURES (CHECK ALL THAT APPLY IN THIS SECTION)**

**EX. Exterior**

- 1. All Brick
- 2. Stone
- 3. Alum Siding
- 4. Steel Siding
- 5. Vinyl Siding
- 6. Hardboard
- 7. Wood
- 8. Wood Shingle
- 9. Stucco
- 10. Asphalt
- 11. Brick/Other
- 12. Log
- 13. Shingle
- 14. Cement Board
- 15. Asbestos
- 16. Block
- 17. Frame
- 18. Poured Concrete
- 19. Other

**\*FN. Fence**

- 1. Chain Link
- 2. Wood
- 3. Full
- 4. Partial
- 5. Privacy
- 6. Iron
- 7. Vinyl/PVC
- 8. Other
- 9. None

**\*HF. Heating Fuel**

- 1. Gas
- 2. Electric
- 3. Oil
- 4. Propane
- 5. Solar
- 6. Water Source
- 7. Wood
- 8. Other
- 9. None

**\*HT. Heating Type**

- 1. Forced Air
- 2. Heat Pump
- 3. Gravity
- 4. Baseboard
- 5. Radiant
- 6. Wall
- 7. Wood Assist
- 8. Hot Water
- 9. Steam
- 10. Zoned
- 11. Geothermal
- 12. Other
- 13. None

**IN. Interior Features**

- 1. Central Vac
- 2. Security System
- 3. Cable Avail
- 4. Wetbar
- 5. Intercom
- 6. Walk-Up Attic
- 7. Attic Exh Fan
- 8. Whole House Exh
- 9. 9'+ Ceiling
- 10. Fire Sprinkler
- 11. Power Humidifier
- 12. Elect. Air Filters
- 13. Accessible
- 14. Exercise Room
- 15. Two Story Entry
- 16. LL Daylgt Wndw
- 17. Elevator
- 18. Whirlpool
- 19. 2nd Kitchen
- 20. Bidet
- 21. Ceiling Fan
- 22. Drain Tile
- 23. Formal Dining
- 24. Garage Door Opener
- 25. Garage Floor Drain
- 26. Jack/Jill Bath
- 27. Pantry
- 28. Skylight
- 29. Sump Pump
- 30. Water Purifier
- 31. Zero Step Entry
- 32. Other
- 33. None

**FC. Floor Coverings**

- 1. Carpet
- 2. Ceramic Tile
- 3. Concrete
- 4. Wood
- 5. Laminate
- 6. Marble
- 7. Vinyl
- 8. Stone
- 9. Porcelain Tile
- 10. Enginrd Wood
- 11. Other

**\*FD. Foundation Details**

- 1. Poured Concrete
- 2. Slab
- 3. Concrete Block
- 4. Stone
- 5. Tile
- 6. Brick/Mortar
- 7. Other
- 8. None

**LT. Lot Description**

- 1. In City
- 2. Corner Lot
- 3. Riverfront
- 4. Lakefront
- 5. Cul-De-Sac
- 6. Golf Course Frntg
- 7. In Subdivision
- 8. Public Sidewalk
- 9. Alley
- 10. Curb and Gutter
- 11. Curb Cut
- 12. Level
- 13. Rolling
- 14. Sloping
- 15. Pond/Stream on Prop
- 16. Wooded
- 17. Paved Road
- 18. Common Area
- 19. Irregular
- 20. Secluded
- 21. Trackage
- 22. Private Roadway
- 23. Waterfront
- 24. Other

**\*OW. Ownership Type**

- 1. Fee Simple
- 2. Condominium
- 3. Leasehold
- 4. Cooperative
- 5. Other

**RF. Roof Type**

- 1. Composition
- 2. Wood Shingle
- 3. Flat
- 4. Tile
- 5. Slate
- 6. Metal
- 7. Membrane
- 8. Insulated
- 9. Built-Up
- 10. Concrete
- 11. Asbestos Shingle
- 12. Rock
- 13. Shake
- 14. Other

**\*SW. Sewer And Water**

- 1. Public Water
- 2. Private Water
- 3. Rural Water
- 4. Well
- 5. Public Sewer
- 6. Private Sewer
- 7. Septic
- 8. Other
- 9. None

**\*FT. Financing Terms Accepted**

- 1. Private Financing
- 2. VA
- 3. FHA
- 4. Conventional
- 5. Loan Assumption
- 6. Cash
- 7. USDA
- 8. Seller Assistance
- 9. Other

**PY. Payment Includes**

- 1. Tax Included
- 2. Insurance Included
- 3. MIP/PMI Include
- 4. None