

Property Address: _____

City State Zip Code

Agent Name: _____ Date Listed: _____ Listing Number: _____

*Property Subtype <input type="checkbox"/> Multifamily	*Agent ID _____ *Office ID _____ Co-Agent ID _____ Co-Office ID _____ *Photos provided by <input type="checkbox"/> Agent <input type="checkbox"/> Photographer <input type="checkbox"/> Seller <input type="checkbox"/> None	*Asterisk Denotes Required Field* Blue - New or Renamed Fields Green - Moved Fields
*Status <input type="checkbox"/> New		*SID <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, SID Number: _____

*County _____ *Address# _____ *Direction _____ *Street Name _____ *Street Type _____ Post Direction _____ Unit# _____ *City _____ *State _____ *Zip Code _____ *Parcel # _____ *Subdivision _____ <small>If County or City is not listed, contact GPRMLS Office</small>	*Basement <input type="checkbox"/> Yes <input type="checkbox"/> No Basement % _____ *Walk Out Basement <input type="checkbox"/> Yes <input type="checkbox"/> No
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*Listing Price _____ *Lot Included in Price <input type="checkbox"/> Yes <input type="checkbox"/> No *List Date _____ (Date on Listing Agrmnt.) *Expiration Date _____	Protective Covenants <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown Restrictions <input type="checkbox"/> Airport Environs Dis <input type="checkbox"/> Capitol Environs Dis <input type="checkbox"/> Historic Preservation <input type="checkbox"/> Other <input type="checkbox"/> Planned Unit Development *Special Assessments <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes: *Special Assessment Source _____ *Special Assessments Amount _____
Block Number _____ Block Direction _____	

*Conversion <input type="checkbox"/> Yes <input type="checkbox"/> No *HOA <input type="checkbox"/> Yes <input type="checkbox"/> No If yes: HOA *Fee _____ HOA *Fee Term <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Annually HOA. HOA Includes <input type="checkbox"/> 1. Not Applicable <input type="checkbox"/> 12. Heating <input type="checkbox"/> 2. Ext Maintenance <input type="checkbox"/> 13. Air Conditioning <input type="checkbox"/> 3. Lawn Care <input type="checkbox"/> 14. Water <input type="checkbox"/> 4. Security <input type="checkbox"/> 15. Other <input type="checkbox"/> 5. Pool Access <input type="checkbox"/> 6. Club House <input type="checkbox"/> 7. Snow Removal <input type="checkbox"/> 8. Lake <input type="checkbox"/> 9. Insurance <input type="checkbox"/> 10. Tennis <input type="checkbox"/> 11. Common Area Mnt	*Legal Description (100 Char) _____ _____ _____ * Lot Dimensions (Actual, not Irreg.) (45 Char) _____ *Lot Dimension Source <input type="checkbox"/> Assessor <input type="checkbox"/> GIS Calculated <input type="checkbox"/> Measured <input type="checkbox"/> Other <input type="checkbox"/> Public Records
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*Total # of Units _____ *# of Parking Spaces _____ *Garage Spaces _____ *GAR. Garage Type <input type="checkbox"/> 1. Attached <input type="checkbox"/> 6. Carport <input type="checkbox"/> 2. Detached <input type="checkbox"/> 7. Off Street Park <input type="checkbox"/> 3. Built-In <input type="checkbox"/> 8. Heated <input type="checkbox"/> 4. Tandem <input type="checkbox"/> 9. None <input type="checkbox"/> 5. Underground	Garage Rent (High) _____ Garage Rent (Low) _____ *# of A/C Units _____ *# of Electric Meters _____ *# of Fireplaces _____ *# of Furnaces _____ *# of Gas Meters _____
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<p>*Annual Expense Source</p> <p><input type="checkbox"/> Accountant Provided</p> <p><input type="checkbox"/> Estimated</p> <p><input type="checkbox"/> Limited Info.</p> <p><input type="checkbox"/> Not Available</p> <p><input type="checkbox"/> Other</p> <p><input type="checkbox"/> Owner Provided</p> <p><input type="checkbox"/> Pro Forma Available</p> <p><input type="checkbox"/> Projected</p> <p><input type="checkbox"/> Tax Return</p>	<p>Annual Exp. Year End _____</p> <p>Insurance Expense _____</p> <p>Maintenance Expense _____</p> <p>Management Expense _____</p> <p>Operating Expense _____</p> <p>Other Expenses _____</p> <p>Services Expense _____</p> <p>Utility Expense _____</p> <p>Annual Garage Income _____</p> <p>Annual Laundry Income _____</p> <p>Effective Gross Income _____</p> <p>Gross Op Income _____</p> <p>Net Op Income _____</p> <p>Other Income _____</p> <p>Scheduled Gross Income _____</p> <p>Vacancy Loss (Allowance) _____</p>	<p>*Tax Amount _____ <input type="checkbox"/> Partial <input type="checkbox"/> Full 2</p> <p>*Tax Year _____ *Year Built _____</p> <p>Tax Database ID <input type="checkbox"/> CRS Tax - IA <input type="checkbox"/> CRS Tax - NE</p> <p>Tax ID (Auto-filled)</p>
<p>*School District _____</p> <p>*Grade Schools _____</p> <p>*Jr. High School _____</p> <p>*High School _____</p>		<p>*New Construction</p> <p><input type="checkbox"/> Completed (Never Occupied)</p> <p><input type="checkbox"/> NOT New, Not a Model</p> <p><input type="checkbox"/> Under Construction</p> <p>Estimated Completion Date _____</p> <p>*Lot Size Range</p> <p><input type="checkbox"/> Up to ¼ Acre <input type="checkbox"/> Over 10 up to 20 Acres</p> <p><input type="checkbox"/> Over ¼ up to ½ Acre <input type="checkbox"/> Over 20 up to 40 Acres</p> <p><input type="checkbox"/> Over ½ up to 1 Acre <input type="checkbox"/> Over 40 Acres</p> <p><input type="checkbox"/> Over 1 up to 5 Acres <input type="checkbox"/> Not Applicable</p> <p><input type="checkbox"/> Over 5 up to 10 Acres</p>
<p>*Commission Compensation Code _____</p> <p>(Commission to Sales Office)</p>		<p>*Non Standard Form</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>*Agent Has Equity</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>*REO (Bank etc owned)</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>
<p>Broker Ad Number _____</p> <p>Determined by Broker</p> <p>Neigh Rev Strat Area <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>*NIFA Target Area <input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>Branded Virtual Tour (Formerly Virtual Tour)</p> <p>_____</p> <p>Unbranded Virtual Tour</p> <p>_____</p>
<p>*Agreement Type</p> <p><input type="checkbox"/> Compensation Agreement</p> <p><input type="checkbox"/> ERTS w/Reserved Prospect</p> <p><input type="checkbox"/> ERTS w/Var. Rate Compensation</p> <p><input type="checkbox"/> Exclusive Agency</p> <p><input type="checkbox"/> Exclusive Right to Sell</p> <p><input type="checkbox"/> Exclusive Agency w/Var. Rate Compensation</p>		

UNIT INFORMATION

*Square Footage Source Assessor Other Plans

	# Units This Type	Total rooms	*# Bedrooms Conform- ing	#Full Bath	# Part Bath	Square Feet	# of Fire- places	# Floors In Unit	*Monthly Rent	Leased Y/N	Occupied O,T,V
Type 1											
Type 2	UT1	U1RM	U1BR	U1FB	U1PB	U1SF	U1FP	U1FL	U1RN	U1LE	U1OC
Type 3	UT2	U2RM	U2BR	U2FB	U2PB	U2SF	U2FP	U2FL	U2RN	U2LE	U2OC
Type 4	UT3	U3RM	U3BR	U3FB	U3PB	U3SF	U3FP	U3FL	U3RN	U3LE	U3OC
Type 5	UT4	U4RM	U4BR	U4FB	U4PB	U4SF	U4FP	U4FL	U4RN	U4LE	U4OC
Type 6	UT5	U5RM	U5BR	U5FB	U5PB	U5SF	U5FP	U5FL	U5RN	U5LE	U5OC
Type 7	UT6	U6RM	U6BR	U6FB	U6PB	U6SF	U6FP	U6FL	U6RN	U6LE	U6OC
Type 8	UT7	U7RM	U7BR	U7FB	U7PB	U7SF	U7FP	U7FL	U7RN	U7LE	U7OC
Type 9	UT8	U8RM	U8BR	U8FB	U8PB	U8SF	U8FP	U8FL	U8RN	U8LE	U8OC
Type 10	UT9	U9RM	U9BR	U9FB	U9PB	U9SF	U9FP	U9FL	U9RN	U9EL	U0OC
	UT10	U10RM	U10BR	U10FB	U10PB	U10SF	U10FP	U10FL	U10RN	U10LE	U10OC

UNIT FEATURES NEXT PAGE

FEATURES

	Rooms	Appliances	Interior Features	Heat Type	Heat Fuel	Cooling	Rent Includes
Type 1							
Type 2	A	B	C	D	E	F	G
Type 3	H	I	J	K	L	M	N
Type 4	O	P	Q	R	S	T	U
Type 5	V	W	X	Y	Z	ZA	ZB
Type 6	AA	AG	AM	AS	AY	BE	BK
Type 7	AB	AH	AN	AT	AZ	BF	BL
Type 8	AC	AI	AO	AU	BA	BG	BM
Type 9	AD	AJ	AP	AV	BB	BH	BN
Type 10	AE	AK	AQ	AW	BC	BI	BO
	AF	AL	AR	AX	BD	BJ	BP

- | | | | | | | |
|-----------------|--------------------|----------------------|---------------|-----------------|----------------|--------------|
| 1. Living | 1. Range | 1. Central Vac | 1. Forced Air | 1. Gas | 1. Central Air | 1. Heat |
| 2. Dining | 2. Oven | 2. Security System | 2. Heat | 2. Electric | 2. Wind Air | 2. Electric |
| 3. Kitchen | 3. Refrigerator | 3. Cable Avail | 3. Gravity | 3. Oil | 3. Heath Pump | 3. Gas |
| 4. Family Room | 4. Freezer | 4. Wetbar | 4. Baseboard | 4. Propane | 4. Zoned | 4. Water |
| 5. Laundry | 5. Dishwasher | 5. Intercom | 5. Radiant | 5. Solar | 5. Other | 5. Hot Water |
| 6. Laundry Hkup | 6. Disposal | 6. Walkup Attic | 6. Wall | 6. Water Source | 6. None | 6. Garage |
| 7. Basement | 7. Compactor | 7. Attic Exh Fan | 7. Wood | 7. Wood | | 7. Other |
| 8. Rec Room | 8. Microwave | 8. Whole House Exh | 8. Hot Water | 8. Other | | 8. None |
| 9. Studio | 9. Indoor Grill | 9. 9'+ Ceiling | 9. Steam | 9. None | | |
| 10. Loft | 10. Icemaker | 10. Fire Sprinkler | 10. Zoned | | | |
| 11. Other | 11. Water Softener | 11. Power Humidifier | 11. Other | | | |
| | 12. Washer | 12. Electronic Air | 12. None | | | |
| | 13. Dryer | 13. Modified | | | | |
| | 14. Other | 14. Exercise Room | | | | |
| | 15. None | 15. Two Story Entry | | | | |
| | | 16. Other | | | | |
| | | 17. None | | | | |
| | | 18. Zero Step Entry | | | | |

FEATURES (CHECK ALL THAT APPLY IN THIS SECTION)

AP. Appliances Included

- 1. Range
- 2. Oven
- 3. Refrigerator
- 4. Freezer
- 5. Dishwasher
- 6. Disposal
- 7. Compactor
- 8. Microwave
- 9. Indoor Grill
- 10. Ice Maker
- 11. Water Softener
- 12. Washer
- 13. Dryer
- 14. Convection Oven
- 15. Cooktop
- 16. Other
- 17. None

***HF. Heating Fuel**

- 1. Gas
- 2. Electric
- 3. Oil
- 4. Propane
- 5. Solar
- 6. Water Source
- 7. Wood
- 8. Other
- 9. None

***HT. Heating Type**

- 1. Forced Air
- 2. Heat Pump
- 3. Gravity
- 4. Baseboard
- 5. Radiant
- 6. Wall
- 7. Wood Assist
- 8. Hot Water
- 9. Steam
- 10. Zoned
- 11. Other
- 12. None

EF. Exterior Features

- 1. Porch
- 2. Patio
- 3. Enclosed Porch
- 4. Enclosed Patio
- 5. Covered Deck
- 6. Deck/Balcony
- 7. Storm Cellar
- 8. Hot tub/Spa
- 9. Pool In-Ground
- 10. Pool Above Grnd
- 11. Dog Run
- 12. Horse Permitted
- 13. Storage Shed
- 14. Out Building
- 15. Sprinkler Sys
- 16. Greenhouse
- 17. Decorative Lighting
- 18. Tennis Court
- 19. Satellite Dish
- 20. Accessible
- 21. Bus Service
- 22. Drain Tile
- 23. Gas Grill
- 24. Golf
- 25. Hike/Bike Trail
- 26. Playground
- 27. Volleyball Court(s)
- 28. Zero Step Entry
- 29. Other
- 30. None

CL. Cooling

- 1. Central Air
- 2. Window Air
- 3. Heat Pump
- 4. Zoned
- 5. Other
- 6. None

IN. Interior Features

- 1. Central Vac
- 2. Security System
- 3. Cable Avail
- 4. Wetbar
- 5. Intercom
- 6. Walk-Up Attic
- 7. Attic Exh Fan
- 8. Whole House Exh
- 9. 9'+ Ceiling
- 10. Fire Sprinkler
- 11. Power Humidifier
- 12. Elect. Air Filters
- 13. Accessible
- 14. Exercise Room
- 15. Two Story Entry
- 16. Elevator
- 17. Game Room
- 18. Laundry Facilities
- 19. Sauna
- 20. Sump Pump
- 21. Zero Step Entry
- 22. Other
- 23. None

EX. Exterior

- 1. All Brick
- 2. Stone
- 3. Alum Siding
- 4. Steel Siding
- 5. Vinyl Siding
- 6. Hardboard
- 7. Wood
- 8. Wood Shingle
- 9. Stucco
- 10. Asphalt
- 11. Brick/Other
- 12. Log
- 13. Shingle
- 14. Cement Board
- 15. Asbestos
- 16. Block
- 17. Frame
- 18. Pour Concrete
- 19. Other

***FN. Fence**

- 1. Chain Link
- 2. Wood
- 3. Full
- 4. Partial
- 5. Privacy
- 6. Iron
- 7. Other
- 8. None

***FD. Foundation Details**

- 1. Poured Concrete
- 2. Slab
- 3. Concrete Block
- 4. Stone
- 5. Tile
- 6. Brick/Mortar
- 7. Other
- 8. None

***FT. Financing Terms Accepted**

- 1. Private Financing
- 2. VA
- 3. FHA
- 4. Conventional
- 5. Loan Assumption
- 6. Cash
- 7. USDA
- 8. Seller Assistance
- 9. Other

LT. Lot Features

- 1. Alley
- 2. Corner Lot
- 3. Cul-De-Sac
- 4. Irregular
- 5. Level
- 6. Pond
- 7. Private Roadway
- 8. Sloped
- 9. Trackage
- 10. Waterfront

***OW. Ownership Type**
 1. Fee Simple 4. Cooperative
 2. Condominium
 3. Leasehold

***SW. Sewer And Water**
 1. Public Water 6. Private Sewer
 2. Private Water 7. Septic
 3. Rural Water 8. Other
 4. Well
 5. Public Sewer

RF. Roof Type
 1. Composition 8. Insulated
 2. Wood Shingle 9. Built-Up
 3. Flat 10. Asbestos Shingle
 4. Tile 11. Rock
 5. Slate 12. Shake
 6. Metal 13. Other
 7. Membrane

UT. Utility Connections
 1. For Gas Ranges 6. For Electric Dryer
 2. For Gas Oven 7. Icemaker Connection
 3. For Gas Dryer 8. Washer Hookup
 4. For Electric Range 9. Varies Per Unit
 5. For Electric Oven 10. Unknown

PY. Payment Includes
 1. Tax Included 3. MIP/PMI Include
 2. Insurance Included 4. None

SHOWING INFORMATION

Showing Contact Type: Agent Broker Other Seller Showing Service
 *Showing Phone Number _____
 *Showing Instructions (500 Char) _____

 Directions to Property (250) _____

REMARKS

These remarks are to only promote the property. Not allowed: Agent name, phone number, contact information, websites, etc.
Public Remarks (Marketing Remarks) (1000 Characters Max) _____

These remarks are the ones to be seen by other real estate agents.
Agent Remarks (1000 Characters Max) _____

These remarks are the ones to be seen by other agents within your firm (including all firm branches).
Office Only Remarks (200 Characters Max) _____

